Douglas County Quarterly Financial Report

3rd Quarter of Fiscal Year 2015-16 Ended March 31, 2015



Prepared by the Douglas County Finance Division of the County Manager's Office

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Executive Summary

It is a pleasure to present you with Douglas County's Quarterly Financial Report for the third quarter of Fiscal Year 2015 -16, which ended March 31, 2016. The report includes budget vs. actual and year-over-year financial data.

- The overall financial status at the end of the third quarter for all County funds^[1] is positive and within budget expectations. Revenues received totaled \$71,019,716, or 76% of budgeted revenue. Expenditures totaled \$66,482,473, or 60% of budgeted expenses.
- The General Fund received \$32,259,027, or 77% of its budgeted revenue, and has expended \$30,124,628, or 66% of its budgeted expenses. Overall, General Fund revenues decreased 0.1% over the same period last year due to a timing difference in the posting of State Consolidated Taxes, which will normalize by the end of the fiscal year. Expenses increased 0.8% on a net basis over the same period last year, primarily due to timing differences in the payment for contracted services in the Judicial and Public Safety functions, and in personnel, contracted services and chemicals in the Health and Sanitation function.
- The Room Tax Fund received \$8,868,619, or 77% of its budgeted annual revenue. Overall, revenues rose 15% over the same period last year primarily in Room Taxes and Transient Lodging License Taxes due to an increase in tourism, and in charges for services collected at the Douglas County Community and Senior Center. This fund expended \$8,547,961, or 67% of its annual budgeted expenses. Overall, expenditures were 11% lower than the same period last year as the construction of the Community and Senior Center was completed in the prior year.
- The Road Operating Fund received \$1,219,034, or 57% of its budgeted annual revenue. Overall, revenue for the quarter decreased 8% over the same period last year, primarily due to the one-time proceeds received from the vactor truck lease/purchase last year. The fund expended \$1,316,515, or 46% of its annual budgeted expenses. Overall, road operating expenses decreased by 30% over the same period as last year, primarily due to a reduction in capital outlay due to the one-time expenditure last year for the lease/purchase of the vactor truck and a reduction in maintenance supplies.

Christine Vuletich

Assistant County Manager/Chief Financial Officer

Year-to-Date Actual vs. Budget Comparison (All County Funds)

Positive and within Budget

					iscd	l Year 2015-16					
Douglas County (All County Funds)[1]		t Quarter Actual	Sec	ond Quarter Actual	Th	ird Quarter Actual		Cumulative ear to Date Actual		Annual Budget	% Actua to Budget
Resources:											
Beginning Fund Balance/Reserves		48,254,069		49,084,448		44,891,473		48,254,069		56,708,676	
Revenues											
Governmental Funds: [1]											
Taxes		11,298,543		7,845,133		11,072,859		30,216,535		31,609,708	96%
Licenses and Permits		1,231,554		1,687,224		1,805,322		4,724,100		6,560,493	72%
Intergovernmental		1,365,726		6,757,530		5,884,439		14,007,695		23,916,277	59%
Charges for Services		1,546,299		1,600,862		2,767,350		5,914,511		8,639,751	68%
Fines and Forfeits		212,692		300,455		349,810		862,957		1,221,300	71%
Other Revenues		381,474		678,841		561,855		1,622,171		2,008,676	81%
Transfers In		1,530,477		907,843		1,875,026		4,313,346		6,367,145	68%
Subtotal Governmental Revenues	\$	17,566,766	\$	19,777,888	\$	24,316,661	\$	61,661,314	\$	80,323,350	77%
Enterprise Funds: [2]											
Operating Revenues		2,833,640		2,853,600		2,821,517		8,508,757		12,386,479	69%
Non-Operating Revenues		176,826		223,634		449,184		849,645		1,253,552	68%
Subtotal Enterprise Revenues	\$	3,010,466	\$	3,077,234	\$	3,270,701	\$	9,358,401	\$	13,640,031	69%
·											
Total Revenues	\$	20,577,232	\$	22,855,122	\$	27,587,362	\$	71,019,716	\$	93,963,381	76%
Total Resources	\$	68,831,301	\$	71,939,570	\$	72,478,835	\$	119,273,785	\$	150,672,057	
Requirements:											
Expenditures/Expenses											
Governmental Funds: [1]											
Salaries & Wages		5,576,672		7,132,104		6,223,619		18,932,395		27,522,071	69%
Employee Benefits		2,763,856		3,290,987		3,563,212		9,618,054		14,159,757	68%
Services & Supplies		5,004,274		5,557,591		5,001,364		15,563,229		25,876,956	60%
Capital Outlay		435,416		3,979,768		831,190		5,246,374		14,879,791	35%
Miscellaneous		600,257									72%
Debt Service				1,758,189		1,448,342		3,806,788		5,282,227	89%
		281,547		427,153		1,085,047 1,903,151		1,793,747		2,024,778	67%
Transfers Out Subtotal Governmental Expenditures	\$	1,558,602	ć	935,968	\$		\$	4,397,721	\$	6,524,645	62%
Subtotal Governmental Expenditures	Ş	16,220,623	\$	23,081,760	Ş	20,055,925	Ş	59,358,308	Ş	96,270,225	02%
Enterprise Funds: [2]											
Salaries & Wages		298,494		383,751		314,303		996,548		1,533,858	65%
Employee Benefits		141,512		167,021		158,398		466,930		704,684	66%
Services & Supplies		1,631,641		1,715,294		1,285,489		4,632,425		7,335,138	63%
Capital Expense		141,775		331,055		114,231		587,060		2,574,369	23%
Debt Service		203,316		197,225		(84,539)		316,001		2,521,719	13%
Transfers Out		-		62,500		62,500		125,000		125,000	100%
Subtotal Enterprise Expenses	\$	2,416,738	\$	2,856,845	\$	1,850,382	\$	7,123,965	\$	14,794,768	48%
Total Expenditures/Expenses	\$	18,637,361	\$	25,938,605	\$	21,906,307	\$	66,482,273	\$	111,064,993	60%
Net Revenue(Expense)	\$	1,939,871	\$	(3,083,483)	\$	5,681,055	\$	4,537,443	\$	(17,101,612)	-27%
Ending Fund Balance/Reserves		49,084,448		44,891,473		49,457,636		51,676,620		38,492,172	
		1,109,492		1,109,492		1,114,892		1,114,892		1,114,892	
Contingency		=,=05, .5=									

^[1] All County Funds only, excludes Redevelopment Agency, Towns of Gardnerville, Genoa and Minden, and East Fork Fire Protection District

^[2] Governmental Funds include the General Fund, Special Revenue Funds, Debt Service Funds, and Capital Projects Funds

^[3] Enterprise Funds include Utility Funds and Internal Service Funds

Year-to-Date Actual vs. Budget Comparison—General Fund

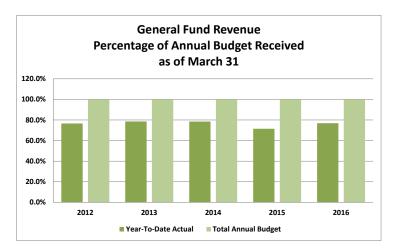
Positive and within Budget

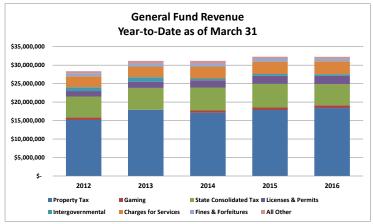
						Fiscal Year 2	015-	 16			
	F	irst Quarter	Se	cond Quarter			Υ	ear to Date			% Actual to
General Fund		Actual		Actual		Third Quarter		Actual	Annual Budget		Budget
Resources:											
Beginning Fund Balance/Reserves		11,770,806	\$	10,898,966		9,868,367	\$	11,770,806		11,770,805	
Revenues											
Taxes	\$	7,187,519	\$	4,534,487	\$	6,649,030	\$	18,371,036	\$	18,743,700	98%
Licenses and Permits	·	523,624	·	838,928	·	1,024,143	ľ	2,386,695		3,641,200	66%
Intergovernmental		190,713		3,351,604		3,256,290		6,798,607		13,134,355	52%
Charges for Services		1,104,493		1,031,741		1,340,539		3,476,773		4,545,993	76%
Fines and Forfeits		185,143		265,483		288,357		738,984		1,168,300	63%
Other Revenues		50,162		212,147		168,373		430,682		664,338	65%
Transfers In		18,750		18,750		18,750		56,250		75,000	75%
Total Revenue	\$	9,260,405	\$	10,253,140	\$	12,745,483	\$	32,259,027	\$	41,972,886	77%
Total Resources	\$	21,031,211	\$	21,152,106	\$	22,613,850	\$	44,029,833	\$	53,743,691	
Requirements:											
Expenses											
Salaries & Wages	\$	3,986,670	\$	5,082,128	\$	4,478,070	\$	13,546,868	\$	19,625,286	69%
Employee Benefits		2,056,956		2,431,356		2,733,822		7,222,134		10,514,659	69%
Services & Supplies		2,447,697		2,146,790		2,302,422		6,896,909		10,707,026	64%
Capital Outlay		-		214,812		46,684		261,496		965,382	27%
Transfers Out		887,253		654,984		654,984		2,197,221		4,076,433	54%
Expense	\$	9,378,576	\$	10,530,070	\$	10,215,982	\$	30,124,628	\$	45,888,786	66%
Net Revenue(Expense)	\$	(118,171)	Ś	(276,930)	Ś	2,529,500	\$	2,134,399	\$	(3,915,900)	
rect neveract Expense	<u> </u>	(110,171)	<u> </u>	(2,0,530)	Υ	2,323,300	7	2,204,333	Υ	(3,513,500)	
Ending Fund Balance/Reserves		10,898,966		9,868,367		11,643,798		13,151,136		7,100,836	
Contingency		753,669		753,669		754,069		754,069		754,069	
Total Requirements	\$	21,031,211	ς.	21,152,106	Ġ	22,613,850	Ġ	44,029,833	\$	53,743,691	
rotar requirements	Y	-1,001,211	7	21,132,100	7	-2,013,030	ን	77,023,033	7	33,773,031	

Year-Over-Year Revenues—General Fund

Positive and within Budget

As of the end of the third quarter of the fiscal year, the County received \$32,259,077 or 76.9% of its budgeted General Fund revenue. Overall, revenues decreased 0.1% over the same period last year. Property tax revenues increased 2.9%, and charges for services rose 4.0%. State Consolidated Taxes decreased 11.1%, due to a timing difference in the posting of this revenue, which will normalize by the end of the fiscal year. Fines & forfeiture revenues decreased 14.2% primarily in Justice Court fines.





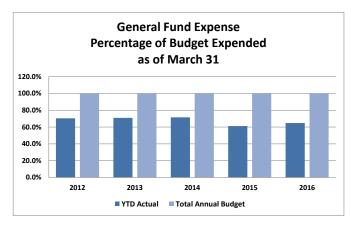
	Budget vs. Actual Comparison												
General Fund Revenue Quarter Ended March 31		2012		2013		2014		2015		2016			
Quarter Ended March 31		2012		2013		2014		2015		2016			
Year-To-Date Actual	\$	28,356,207	\$	31,152,601	\$	31,149,287	\$	32,281,028	\$	32,259,027			
Total Annual Budget	\$	37,017,271	\$	39,625,095	\$	39,664,662	\$	45,170,628	\$	41,975,414			
Actual as a % of Budget		76.6%		78.6%		78.5%		71.5%		76.9%			

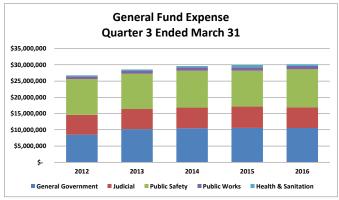
			Υ	ear-	to-Year Actu	als C	omparison			
									2016 vs. 20	15
		2012	2013		2014		2015	2016	\$ Change	% Change
Property Tax	\$	15,164,301	\$ 17,852,142	\$	17,121,790	\$	17,852,142	\$ 18,371,036	\$ 518,894	2.9%
Gaming		640,120	49,212		605,584		690,171	772,379	\$ 82,208	11.9%
State Consolidated Tax		5,697,617	5,946,920		6,217,883		6,403,153	5,694,332	\$ (708,821)	-11.1%
Licenses & Permits		1,492,013	1,630,295		1,960,744		2,178,096	2,244,157	\$ 66,061	3.0%
Intergovernmental		1,018,981	1,252,748		481,761		479,263	474,434	\$ (4,828)	-1.0%
Charges for Services		2,977,010	2,887,559		3,229,127		3,341,633	3,476,773	\$ 135,140	4.0%
Fines & Forfeitures		790,883	819,388		818,702		861,232	738,984	\$ (122,248)	-14.2%
All Other		575,282	714,337		713,696		475,338	486,932	\$ 11,594	2.4%
	Total	28,356,207	31,152,601		31,149,287		32,281,027	32,259,027	\$ (22,000)	-0.1%

Year-Over-Year Expenses—General Fund

Positive and within Budget

As of the end of Quarter 3, the County expended \$30,196,483, or 64.7% of its budgeted General Fund expenses. Overall, General Fund expenditures were 0.8% higher on a net basis than the same period last year. The differences are primarily due to timing differences in the payment for contracted services in the Judicial and Public Safety functions, and in personnel, contracted services and chemicals in the Health and Sanitation function.





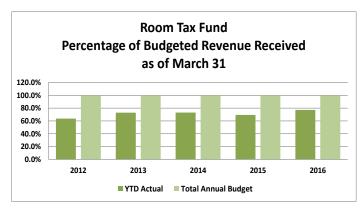
	Budget vs. Actual Comparison												
General Fund Expense													
Quarter Ended March 31	2012	2013	2014	2015	2016								
YTD Actual	\$ 26,759,592	\$ 28,567,448	\$ 29,616,848	\$ 29,952,923	\$ 30,196,483								
Total Annual Budget	\$ 37,995,945	\$ 40,268,757	\$ 41,369,915	\$ 48,941,997	\$ 46,645,383								
Actual as a % of Budget	70.4%	70.9%	71.6%	61.2%	64.7%								

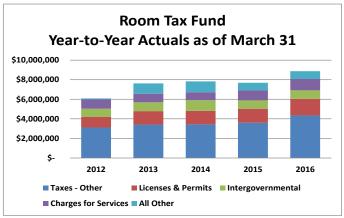
	Year-to-Date Actuals Comparison												
							2016 vs. 2015 Variance						
	2012	2013	2014	2015	2016		\$	%					
General Government	\$ 8,488,352	\$ 10,200,482	\$10,469,682	\$10,567,775	\$ 10,562,300	\$	(5,474)	-0.1%					
Judicial	6,120,672	6,190,631	6,376,748	6,589,549	6,326,536	\$	(263,014)	-4.0%					
Public Safety	11,019,083	10,856,272	11,353,198	11,029,337	11,732,726	\$	703,389	6.4%					
Public Works	844,967	977,271	1,028,892	1,078,585	1,038,049	\$	(40,536)	-3.8%					
Health & Sanitation	286,518	342,791	388,329	687,677	536,873	\$	(150,804)	-21.9%					
Total	\$26,759,592	\$ 28,567,448	\$29,616,848	\$29,952,923	\$ 30,196,483	\$	243,561	0.8%					

Year-Over-Year Revenues — Room Tax Fund

Positive and within Budget

As of the end of the third quarter, the Room Tax Fund received \$8,868,619, or 77.2% of its budgeted annual revenue. Overall, revenues rose 15.3% over the same period last year. The increase in revenue is primarily in Room Taxes and Transient Lodging License Taxes which increased 20.8%, and 18.0% respectively, for a combined total dollar increase of over \$1.0 million due to an increase in tourism. Charges for services increased 15.5% primarily in service charges collected at the Douglas County Community and Senior Center.





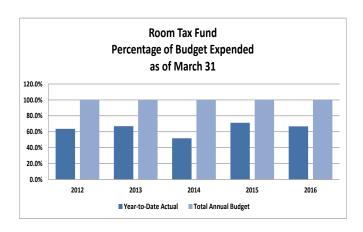
	Budget vs. Actual Comparison												
Room Tax Fund Revenues	Room Tax Fund Revenues												
as of March 31		2012		2013		2014		2015		2016			
YTD Actual	\$	6,086,280	\$	7,624,078	\$	7,828,006	\$	7,688,676	\$	8,868,619			
Total Annual Budget	\$	9,545,007	\$	10,457,944	\$	10,707,878	\$	11,091,829	\$	11,481,894			
Actual as a % of Budget 63.8% 72.9% 73.1% 69.3% 77.2%													

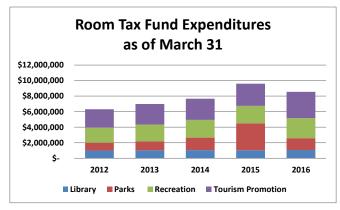
		Year-to-\	ear Actuals	Comparison			
Room Tax Fund Revenu	es					2016 vs	. 2015
Quarter Ended March 3	1 2012	2013	2014	2015	2016	\$ Change	% Change
Taxes - Other	\$ 3,113,098	\$ 3,412,133	\$ 3,435,417	\$ 3,596,531	\$ 4,344,579	\$ 748,048	20.8%
Licenses & Permits	1,075,139	1,379,615	1,390,326	\$ 1,443,098	\$ 1,702,555	\$ 259,457	18.0%
Intergovernmental	843,285	897,650	1,078,198	\$ 842,749	\$ 865,458	\$ 22,709	2.7%
Charges for Services	959,300	879,955	816,981	\$ 1,008,170	\$ 1,164,421	\$ 156,251	15.5%
All Other	95,458	1,054,725	1,107,085	\$ 798,128	\$ 791,605	\$ (6,523)	-0.8%
T	otal \$ 6,086,280	\$ 7,624,078	\$ 7,828,006	\$ 7,688,676	\$ 8,868,619	\$ 1,179,943	15.3%

Year-Over-Year Expenses — Room Tax Fund

Positive and within Budget

As of the end of the third guarter the Room Tax Fund expended \$8,547,961, or 66.8% of its annual budgeted expenses. Overall, expenditures were 11.0% lower than the same period last year. Parks expenditures were 55.9% lower as the construction of the Douglas County Community and Senior Center was completed in the prior year. Recreation expenses increased 14.6% over the prior year due to expanded staffing and operations costs associated with the new center. Tourism Promotion expenses (pass through payments to county tourism promotion entities) increased 18.1% over the same period last year due to increased tourism activity.





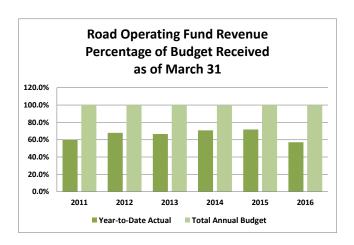
	Bud	get vs. Actual	Cor	mparison								
Room Tax Fund Expenditures												
as of March 31	2012	2013		2014	2015 2016							
Year-to-Date Actual	\$6,307,368	\$ 6,987,179	\$	7,669,698	\$	9,604,893	\$	8,547,961				
Total Annual Budget	\$9,913,370	\$ 10,425,161	\$	14,794,330	\$	13,475,631	\$	12,796,081				
Actual as a % of Budget	63.6%	67.0%		51.8%		71.3%		66.8%				

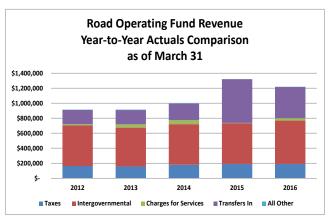
	Year-to-Year Actuals Comparison										
Room Tax Fund Expenses						2016 vs. 20	015 Variance				
Quarter Ended March 31	2012	2013	2014	2015	2016	\$	%				
Library	\$ 994,018	\$ 1,013,338	\$ 1,045,580	\$ 1,032,401	\$ 1,056,463	\$ 24,061	2.3%				
Parks	1,009,198	1,156,168	1,604,896	3,451,659	1,521,571	\$ (1,930,087)	-55.9%				
Recreation	1,922,722	2,165,506	2,281,441	2,255,466	2,585,662	\$ 330,196	14.6%				
Tourism Promotion	2,381,430	2,652,168	2,737,782	2,865,367	3,384,264	\$ 518,898	18.1%				
To	otal \$6,307,368	\$ 6,987,179	\$ 7,669,698	\$ 9,604,893	\$ 8,547,961	\$ (1,056,932)	-11.0%				

Year-Over-Year Revenues — Road Operating Fund

Positive and within Budget

As of the end of quarter 3, the Road Operating Fund received \$1,219,034, or 57.1% of its budgeted annual revenue. Overall, revenue for the quarter decreased 7.8% over the same period last year. The decrease is primarily due to the one-time proceeds received from the vactor truck lease/purchase that occurred last year.





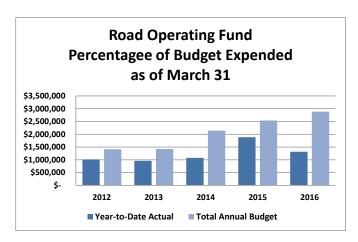
	Budge	et vs. Actual	Comparison	1		
Road Operating Fund Revenue						
as of March 31	2011	2012	2013	2014	2015	2016
YTD Actual	\$ 784,151	\$ 915,076	\$ 914,102	\$ 999,973	\$1,322,473	\$1,219,034
Total Annual Budget	\$1,304,650	\$1,347,295	\$1,371,891	\$1,413,267	\$1,842,449	\$2,136,186
Actual as a % of Budget	60.1%	67.9%	66.6%	70.8%	71.8%	57.1%

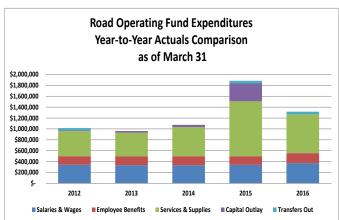
Year-to-Year Actuals Comparison											
Road Operating Fund	Revenue							2016 vs. 2015 Variance			
	2012	2013	2014		2015		2016		\$	%	
Taxes	\$163,158	\$156,242	\$179,664	\$	189,383	\$	190,251	\$	868	0.5%	
Intergovernmental	539,777	518,102	540,575		543,943		577,466	\$	33,523	6.2%	
Charges for Services	16,362	43,298	53,036		3,520		32,136	\$	28,616	813.0%	
Transfers In	191,000	191,000	221,218		583,104		415,751	\$(167,354)	-28.7%	
All Other	4,780	5,460	5,480		2,522		3,430	\$	908	36.0%	
Total	\$915,076	\$914,102	\$999,973	\$1	,322,473	\$:	L,219,034	\$(103,439)	-7.8%	

Year-Over-Year Expenses — Road Operating Fund

Positive and within Budget

As of March 31, the Road Operating fund expended \$ 1,316,515, or 45.6% of its annual budgeted expenses. Overall, road operating expenses decreased by 30.1% over the same period as last year. The decrease is primarily due to a reduction in capital outlay due to the one-time expenditure last year for the lease/purchase of the vactor truck and a reduction in maintenance supplies.





Budget vs. Actual Comparison									
Road Operating Fund Expenditures as									
		2012	2013	2014	2015	2016			
Year-to-Date Actual	\$	1,015,842	\$ 961,752	\$ 1,074,968	\$ 1,884,242	\$ 1,316,515			
Total Annual Budget	\$	1,411,571	\$ 1,421,708	\$ 2,141,534	\$ 2,537,798	\$ 2,884,240			
Actual as a % of Budget		72.0%	67.6%	50.2%	74.2%	45.6%			

Year-to-Year Actuals Comparison												
Road Operating Fund Revenue										2016 vs. 2015 Variance		
		2012	2013		2014		2015		2016		\$	%
Salaries & Wages	\$	341,685	\$334,360	\$	333,395	\$	339,519	\$	371,966	\$	32,447	9.6%
Employee Benefits	\$	158,039	\$159,499	\$	165,213	\$	160,431	\$	183,764	\$	23,332	14.5%
Services & Supplies	\$	460,143	\$438,093	\$	536,359	\$1	L,007,640	\$	710,807	\$	(296,834)	-29.5%
Capital Outlay	\$	14,477	\$ 29,800	\$	40,000	\$	326,672	\$	-	\$	(326,672)	-100.0%
Transfers Out	\$	41,498	\$ -	\$	-	\$	49,979	\$	49,979	\$	-	0.0%
Total	\$1	L,015,842	\$961,752	\$1	1,074,968	\$1	L,884,242	\$1	L,316,515	\$	(567,726)	-30.1%

Major Capital Improvement Projects

This section provides a high-level snapshot of current capital improvement projects currently in progress.

Project Description	Project Budget	a	nditures s of 31, 2016	Remaining Budget	Percentage Complete	Scheduled Date of Completion	
Airport Eastside Drainage & Utility Design	\$1,281,600	\$	183,448	\$1,098,152	14%	January 2017	
Sierra County Estates Water System Improvements	\$1,500,000	\$	150,215	\$1,349,785	10%	June 2017	
North Valley Wastewater Treatment Plant Upgrates	\$7,500,000	\$	170,463	\$7,329,537	2%	June 2019	

